

How to use Command Center

Command Center is the front door. Sign in once, then open each clinical workspace from the same page. You only see studies assigned to your account.

1. Sign in
2. Find your way around
3. What each workspace is for
4. Intelligence Layer — build from a protocol
5. OpenStudyBuilder — design the study
6. AccuraTrial EDC — capture data

1. Sign in

1 Open Command Center

Go to <https://control.acuratrials.com>

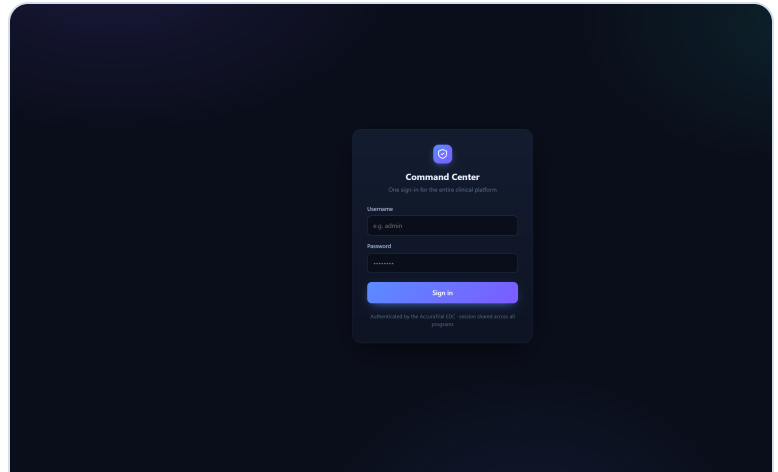
2 Enter the username and password you were given

There is no self-serve reset. Ask your administrator if you need one.

3 Click Sign in

Your name and role appear at the top right. Do not create a second login in the other apps.

Only this login counts. If Intelligence Layer, OpenStudyBuilder, or the EDC asks for a password, close that tab and open the workspace again from Command Center.



This is the only sign-in screen you should use.

The page is split into a dark sidebar on the left and the clinical overview on the right. Most sandbox accounts only see **Programs** in the sidebar. That is expected.

AccuraTrials
Command Center

WORKSPACE

Programs

Pipeline

Activity

Users

Command Center
Clinical platform overview

User guide

CLINICAL OPERATIONS

Clinical study platform
Monitor the connected systems supporting study design, conduct, and data capture.

3 of 3 services available - 1 degraded

SERVICE AVAILABILITY
3 / 3 available
2 healthy - 1 requires attention

IDENTITY AUTHORITY
AccuraTrial EDC
One controlled identity across applications

GOVERNED WORKFLOW
Build → Design → Capture
Traceable handoffs across the study lifecycle

CLINICAL STANDARDS
CDISC aligned
360i standards and implementation reference

STUDY LIFECYCLE

Move a study through the platform

Select a stage to open its clinical workspace

01 Intelligence Layer
Protocol to structured eCRF
Online

→

02 OpenStudyBuilder
CDISC-aligned study design
Online

→

03 AccuraTrial EDC
Live clinical data capture
Degraded

APPLICATIONS AND SERVICES

Clinical workspaces

Refresh status

01 STUDY BUILD
Intelligence Layer
Protocol intelligence
Transforms clinical study protocols into structured, reviewable eCRF definitions for governed downstream

02 STUDY DESIGN
OpenStudyBuilder
Standards-based study definition
Applies CDISC standards, manages study design, and prepares approved definitions for electronic data capture

Programs: overview cards, the study lifecycle strip, then the four clinical workspaces. Click **Open workspace** to enter an app already signed in.

Left sidebar	Programs is home. Pipeline , Activity , and Users appear only for operator roles (admin / data manager).
Top right	User guide opens this PDF. Your name and role sit next to Sign out , which ends the session everywhere.
Overview cards	Quick health of the platform: how many services are up, who owns identity (EDC), the Build → Design → Capture path, and CDISC / 360i standards.
Study lifecycle	The 01 → 02 → 03 strip. Click a stage to open that workspace in a new tab.
Clinical workspaces	The four tiles. The blue button is Open workspace (or Open standards reference for 360i).
Status dots	● Online — open it. ● Degraded — usually still usable. ● Offline — wait. ● Reference — always browsable.

Keep this tab open. Use it whenever you switch programs.

2 / 6

3. What each workspace is for

A study moves left to right. You can also open any workspace on its own.

01 · Study build · Intelligence Layer
Read a protocol and turn it into a structured eCRF. Start here if you are ingesting a document. Home screen: Projects.

02 · Study design · OpenStudyBuilder
Shape that build to CDISC: visits, activities, criteria, and CRF specifications. Always select a study first.

03 · Study conduct · AccuraTrial EDC
Live data capture. Enroll patients, fill visit forms, answer queries, sign records. Also the identity provider for the whole platform.

REF · Standards · 360i Reference
Read-only CDISC 360i examples and cookbooks. Browse only — you cannot break anything.

Open workspace	Opens that application in a new tab, already signed in. This is the button you use every time.
Open standards reference	Same idea for 360i. It is a file browser, not a running service.
Quick links	Shortcuts under each tile (Studies, Library, Documentation). They also go through Command Center, so you stay signed in.
Service controls	Operator-only menu: start/stop services and open the console. Sandbox investigator accounts do not see this.

Suggested first 15 minutes: Sign in → Open workspace on Intelligence Layer and open your project → Open workspace on OpenStudyBuilder and Select study → Open workspace on AccuraTrial EDC → Patients.

Use fake subject IDs only. Do not enter real patient names or medical data in the sandbox.

This is where a protocol becomes a structured study. After **Open workspace** you should already be signed in. If you see an extra “access password” screen, go back to Command Center and open the workspace again.

- 1

Start on Projects
A project is the folder for one study: documents, generated builds, and the audit trail. Click **Continue** on the current project, or **Select** on another.
- 2

Add the protocol
Open **Documents** and upload the protocol PDF (and any supporting files). Studio reads these files.
- 3

Run Document Studio
A four-step wizard: Review & Edit → Missing Info & Decisions → CDASH Binding → Approval. You only fill the gaps. Nothing goes live until you approve.
- 4

Open Study & eCRF
The project-level view of every document and generated study — not just the last upload. Use this to generate or reopen a build.

Projects	Pick the workspace. Every other screen needs one selected.
Documents	Protocol and related files.
Generated studies	Builds already produced from those documents.
Document Studio	Ingest and approve one document.
Study & eCRF	Build or review the whole study.
Amendment impact	Read-only: what a new protocol version would change.
Data Matrix	Read-only map of data points back to page and quote.
Audit Trail	Immutable history for this project.

☰

eCRF Platform

THR-1442-C-458 — ...

NCT03167411

Sign

DEV AUTH — token minted by /api/dev-token (HS256). Not a production identity provider.

NAVIGATION

Projects2

THR-1442-C-458 — Bexagliflo...1

ORA-D-017 Demo1

CURRENT PROJECT

Overview

Documents

Generated studies

BUILD

Document Studio

Study & eCRF

ANALYZE

Amendment impact

Data Matrix

Projects

A project holds the documents that define a study — protocol, build specifications, SOPs, decision records — and every study generated from them. Select one to continue.

Demo mode is on — the app is locked to a single project and new-project creation is disabled. Turn off DEMO_MODE to restore normal use.

☐ Show archived

THR-1442-C-458 — Bexagliflozin × ExenatideCurrent

Phase 1 open-label 2×2 crossover PK/PD study of bexagliflozin 20 mg with and without exenatide 10 µg BID in healthy adults (NCT03167411 / Theracos). Demo workspace for the Intelligence Layer → OpenStudyBuilder → AccuraTrial sandbox.

Study NCT03167411 · 1 document · 3 generated studies · updated Aug 13, 2026, 4:55:34 PM

Documents

Data Matrix

Study & eCRF

OpenEditArchive

ORA-D-017 Demo

Document ingestion to completion demo (NCT04150107 insulin protocol)

Study nct04150107 · 1 document · 1 generated study · updated Aug 8, 2026, 8:19:38 PM

Documents

Data Matrix

Study & eCRF

Select

Projects is home. The current project is marked **Current**. Use Continue to keep working, or Select to switch.

Empty project list? Isolation is working. You only see projects you belong to. Ask an administrator to assign one.

Nothing in Intelligence Layer goes live until a person approves it.

4 / 6

This is the standards-shaped middle of the platform. Sandbox studies are usually already imported — look around first; do not rebuild from scratch.

- 1 Click **SELECT STUDY** in the top bar
- Pick the study ID / acronym you were given, then OK. The button changes to that study’s ID and version. Do this before you edit anything.
- 2 Or find it in **Study List**
- Top bar **Studies** → left menu **Study List**. Columns show programme, project, study number, study ID, and acronym. Click a row, then select it from the top bar.
- 3 Explore the study
- Left menu groups: About Studies, Study List, Manage Study, Define Study, View Specifications, View Listings. Define Study and View Specifications are the useful ones for a first look.

OPEN STUDY BUILDER

StudiesLibraryAdministrationReports

SELECT STUDY

About StudiesStudy ListManage StudyDefine StudyView SpecificationsView Listings

Studies / Study List / Study list

Study List

Study listDeleted studies

SearchSelect rows

	Clinical Programme	Project ID	Project name	Study number	Study ID	Main study ID	Subpart ID	Study acronym
	CDISC Development programme	CDISC DEV	CDISC Dev	0	CDISC DEV-0	CDISC DEV-0		
	CDISC Development programme	CDISC DEV	CDISC Dev	0001	CDISC DEV-0001	CDISC DEV-0001		DDF-SampleData-0001

Study List. Use **SELECT STUDY** on the right of the top bar after you find the row you need.

Studies	Work on one study: list, define, manage, and view specifications.
Library	Shared CDISC / sponsor library. Some sandbox accounts only have Studies — that is normal.
Reports	Opens reporting in another tab.
Administration	Operator settings. Investigators typically cannot use this.

AccuraTrial EDC

1 Filter by study

Patients → **Filter by Study**. You only see studies assigned to you.

2 Add or open a patient

Use **+ add patient**, then click the patient ID. Open the current visit to fill forms (IC, MH, DEMO, VS, and so on).

3 Read the colour legend

Documents: grey = not closed, red = late, green = complete. Queries: grey = none, yellow = open, red = overdue, green = closed.

4 Use Studies when you need the structure

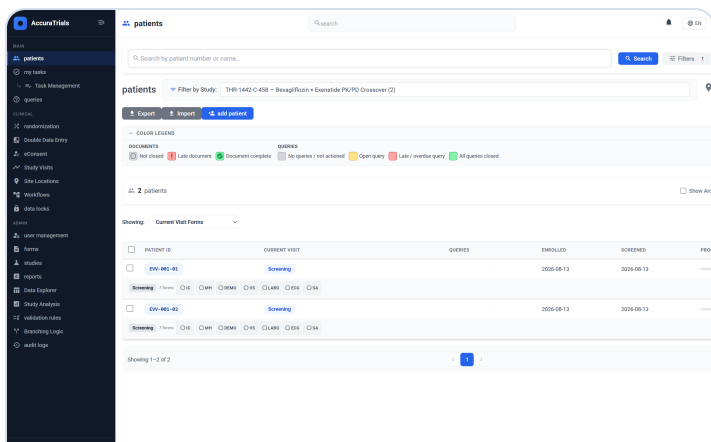
Sidebar **studies** shows study cards, visits, enrolled patients, and sites. Grey sidebar items are outside your role — skip them.

360i Reference

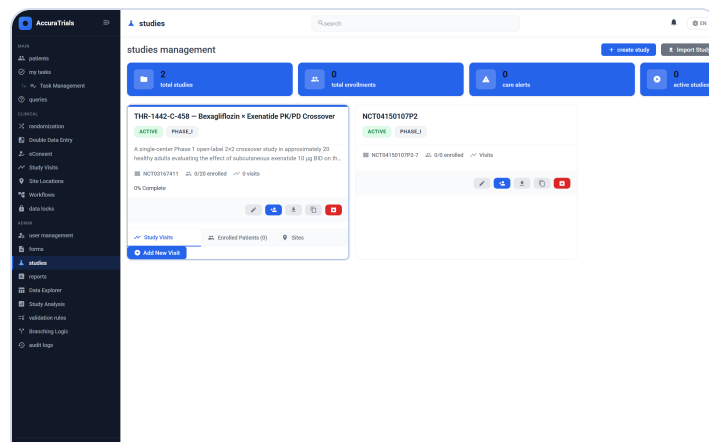
Click **Open standards reference** on the slate tile. It is a read-only file browser of CDISC 360i samples. Use it when you want to see what “CDISC-shaped” looks like.

If something looks empty or blocked

- **Only Programs in the sidebar** — normal for sandbox investigator accounts.
- **Open workspace is blocked** — that tile is Offline. Wait for a green or amber dot.
- **Degraded (amber)** — the workspace usually still opens. Try it.
- **No projects / studies / patients** — isolation. Ask an admin to assign a sandbox study.
- **A child app asks for a password** — close it and click Open workspace from Command Center.
- **Password reset** — ask your organization administrator.



Patients. An empty list means no subjects are assigned yet — not a broken app.



Studies management: visits, enrolled patients, and sites live on each study card.